

**Canon**

# **Podręcznik online**

Przewodnik Quick Menu

polski (Polish)

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# **Symbole używane w tym dokumencie**

## **⚠ Ostrzeżenie**

Instrukcje, których zignorowanie może być przyczyną śmierci lub poważnych obrażeń ciała w wyniku niewłaściwej obsługi sprzętu. Należy ich przestrzegać, aby zapewnić bezpieczne działanie urządzenia.

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## **➡➡➡ Ważne**

Instrukcje zawierające ważne informacje. Zapoznaj się z niniejszymi wskazówkami, aby uniknąć uszkodzenia lub nieprawidłowego użytkowania tego produktu oraz obrażeń ciała.

## **➡➡➡ Uwaga**

Instrukcje zawierające informacje dotyczące obsługi i dodatkowe wyjaśnienia.

## **💡 Podstawy**

Instrukcje objaśniające podstawowe funkcje produktu.

## **➡➡➡ Uwaga**

- Ikony mogą różnić się w zależności od produktu.

## **Włączone funkcje dotykowe (system Windows)**

W celu włączenia funkcji dotykowej, należy zamienić opcję „kliknij prawym przyciskiem” w niniejszym dokumencie na działanie określone w systemie operacyjnym. Na przykład: w przypadku czynności „naciśnij i przytrzymaj” określonej w systemie, należy zamienić „kliknij prawym przyciskiem” na „naciśnij i przytrzymaj”.

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### »»» Uwaga

- Oficjalna nazwa systemu Windows Vista to system operacyjny Microsoft Windows Vista.

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Quick Menu podlega następującym ograniczeniom. Należy pamiętać o następujących kwestiach.

- Listę produktów obsługujących program Quick Menu można znaleźć w witrynie firmy Canon.
- Dostępne funkcje i ustawienia różnią się w zależności od używanej drukarki lub używanego skanera. Połączenie internetowe jest wymagane w zależności od funkcji, która ma być używana. Należy pamiętać o opłatach za połączenia.
- Aby korzystać z programu Image Display, należy zainstalować najnowszą wersję programu My Image Garden. Program My Image Garden można pobrać z witryny firmy Canon.  
Do pobrania programu niezbędne jest połączenie internetowe. Należy pamiętać o opłatach za połączenia.
- Zamieszczone w tym podręczniku opisy zostały stworzone głównie na podstawie ekranów wyświetlanych podczas korzystania z systemu operacyjnego Windows 10 (nazywanego dalej „Windows 10”).

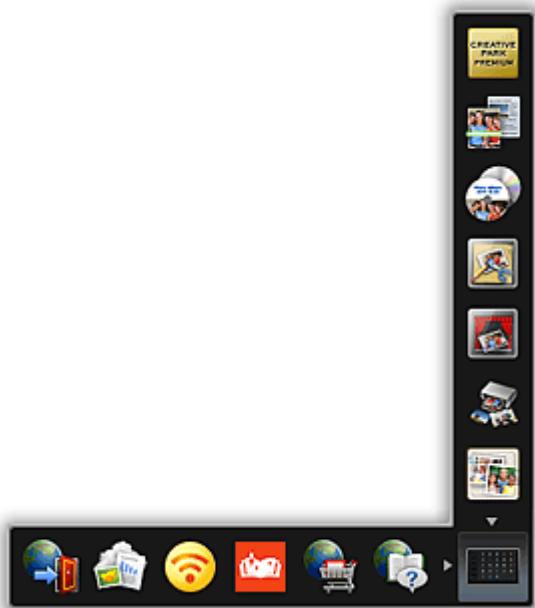
## **Co to jest Quick Menu?**

- ▶ **Funkcje programu Quick Menu**
- ▶ **Uruchamianie aplikacji z poziomu Quick Menu**
- ▶ **Czynności w Menu skrótów**

## Funkcje programu Quick Menu

Quick Menu to menu skrótów służące do uruchamiania za pomocą jednego kliknięcia często używanych aplikacji i funkcji.

### Ekran programu Quick Menu



### Menu skrótów

Do Menu skrótów można dodać często używane aplikacje i funkcje, aby można je było uruchamiać jednym kliknięciem.

Kliknij ikonę (Otwórz Menu główne), aby wyświetlić Menu główne, w którym widoczne są wszystkie funkcje.

### Tematy pokrewne

- [Menu skrótów](#)
- [Menu główne](#)

# Uruchamianie aplikacji z poziomu Quick Menu

Z Menu skrótów lub Menu głównego można uruchamiać aplikacje, otwierać podręczniki lub przejść do naszej witryny.

- [Uruchamianie z Menu skrótów](#)
- [Uruchamianie z Menu głównego](#)

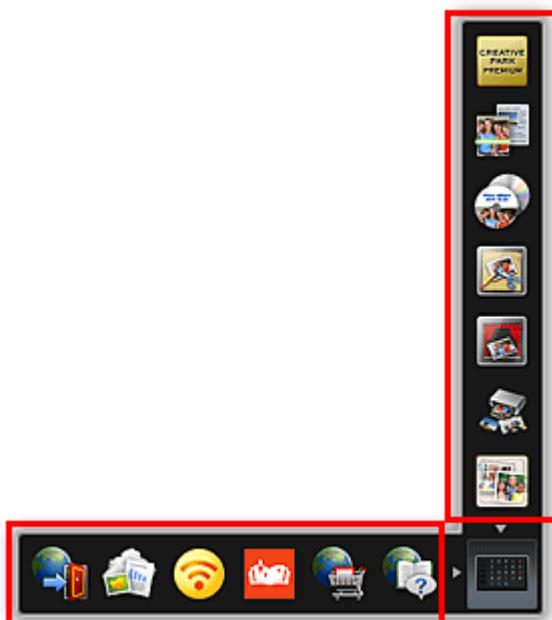
## Uruchamianie z Menu skrótów

Kliknij ikonę na Pasku ikon, aby uruchomić aplikację lub funkcję.

### »»» Uwaga

- Do aplikacji lub funkcji, które nie są zapisane w Menu skrótów, można uzyskać dostęp z Menu głównego.
- Aby dodać ikony do Menu skrótów, zobacz Menu główne.

1. Na Pasku ikon w Menu skrótów kliknij ikonę, której chcesz użyć.



Spowoduje to otarcie aplikacji, podręcznika lub naszej witryny.

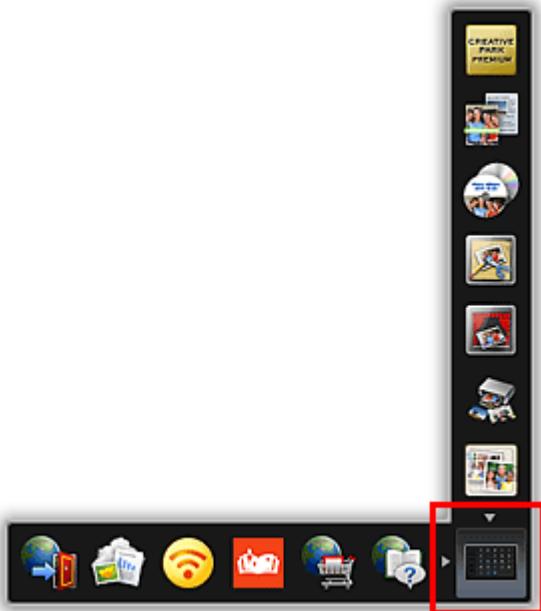
### »»» Uwaga

- Jeśli Pasek ikon nie jest widoczny, kliknij strzałkę wyświetlającą przy ikonie (Otwórz menu główne).

## Uruchamianie z Menu głównego

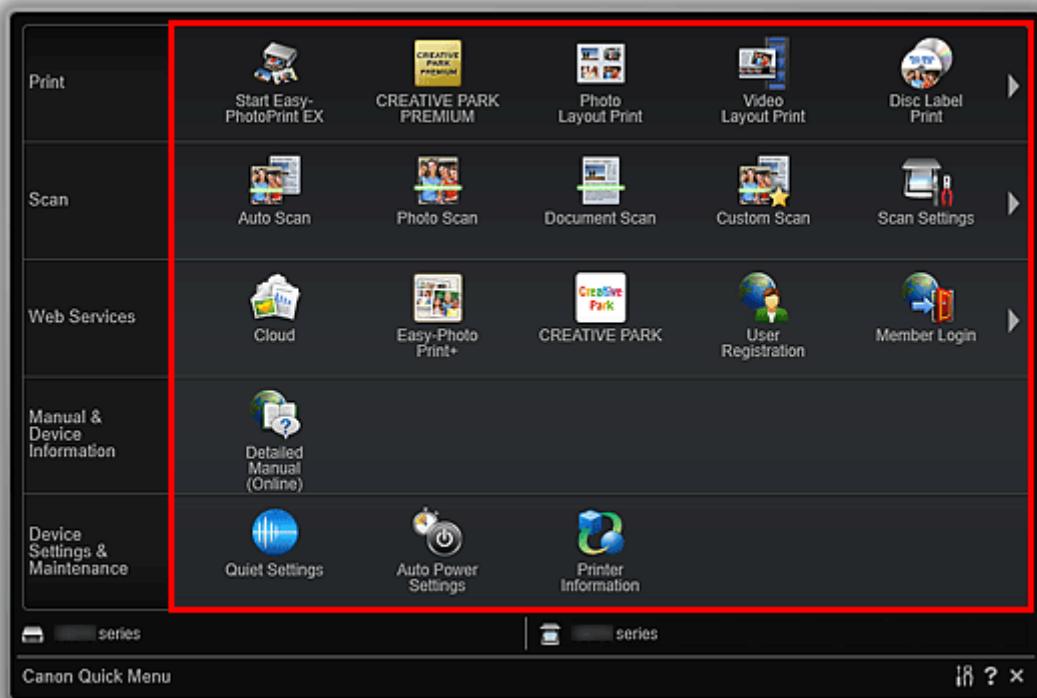
Wszystkie funkcje, które mogą być uruchamiane z programu Quick Menu, są wyświetlane w Menu głównym. Kliknij ikonę, aby uruchomić aplikację lub funkcję.

1. W Menu skrótów kliknij ikonę  (Otwórz Menu główne).



Zostanie wyświetcone Menu główne.

2. Kliknij ikonę funkcji, której chcesz użyć.



Spowoduje to otwarcie aplikacji, podręcznika lub naszej witryny.

## »»» Uwaga

- Jeśli funkcja, której chcesz użyć, nie jest wyświetlana, kliknij przycisk   (Wstecz/Dalej), aby pokazać ukryte ikony.

## Tematy pokrewne

■ [Czynności w Menu skrótów](#)

## Czynności w Menu skrótów

Aby uruchamiać często używane aplikacje i funkcje jednym kliknięciem, dodaj ich ikony z Menu głównego do Menu skrótów. Ikony można usuwać i przesuwać (tj. zmieniać ich ułożenie).

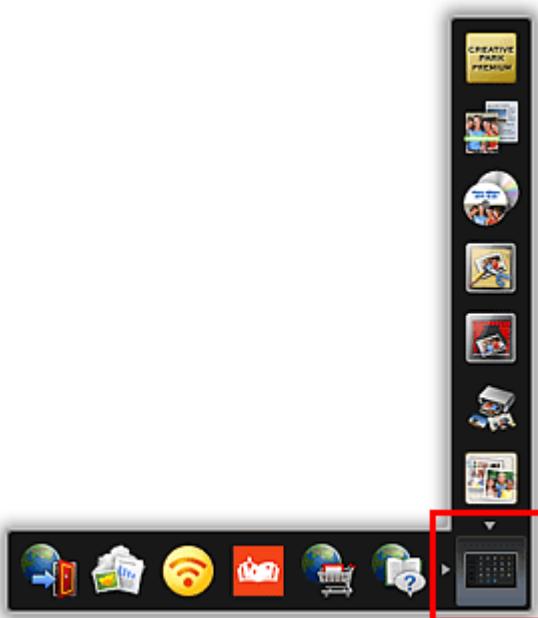
■ [Dodawanie ikon funkcji do Menu skrótów](#)

■ [Usuwanie ikon funkcji z Menu skrótów](#)

■ [Zmienianie ułożenia ikon funkcji](#)

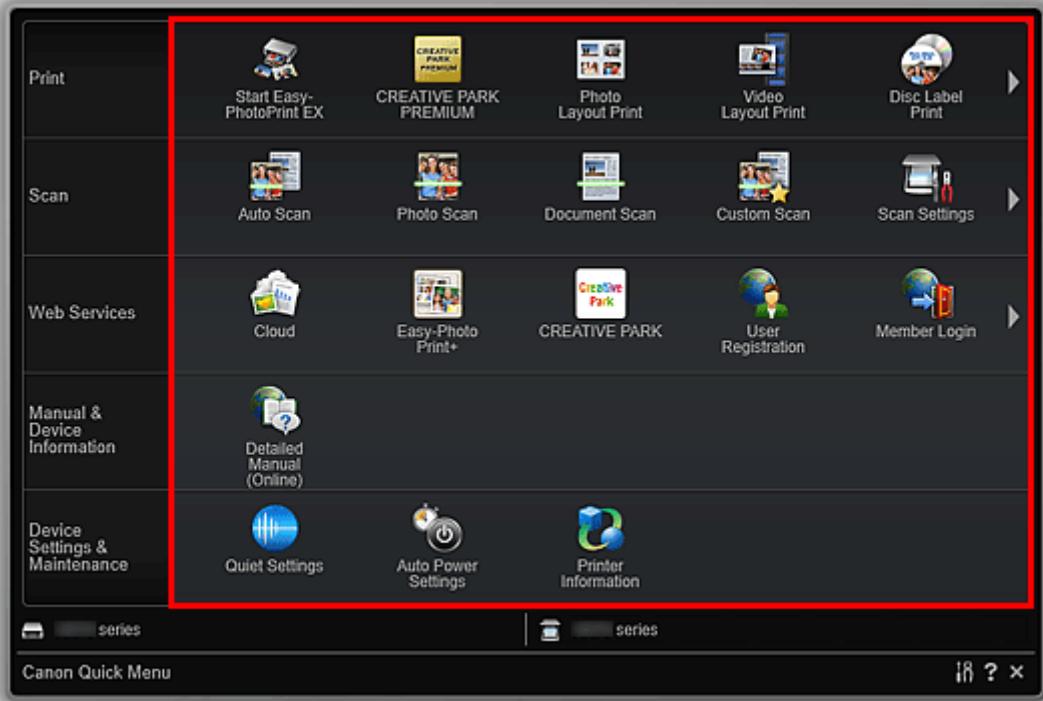
### Dodawanie ikon funkcji do Menu skrótów

1. W Menu skrótów kliknij ikonę (Otwórz Menu główne).



Zostanie wyświetcone Menu główne.

2. Przeciągnij ikonę funkcji na Pasek ikon w Menu skrótów.



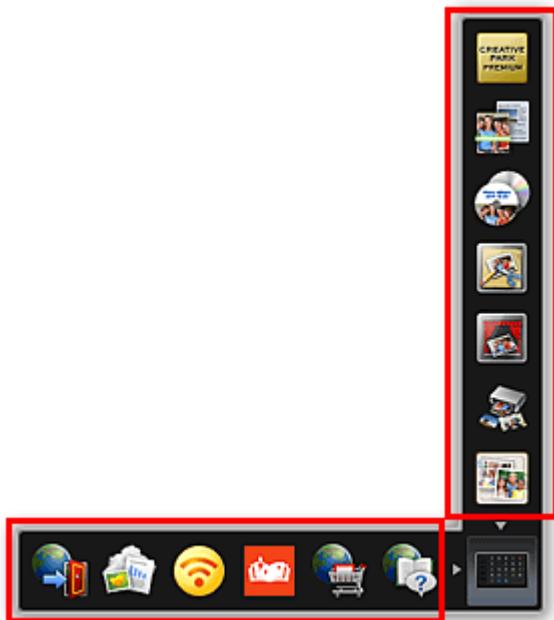
Ikona funkcji została dodana do Menu skrótów.

### »»» Uwaga

- Po każdej stronie Menu skrótów można zapisać maksymalnie osiem ikon funkcji.
- Możesz też dodać ikonę, klikając ją prawym przyciskiem myszy w Menu głównym, a następnie klikając polecenie **Dodaj do menu skrótów (Add to Shortcut Menu)** w wyświetlnym menu.

## Usuwanie ikon funkcji z Menu skrótów

1. Aby usunąć ikonę, przeciągnij ją, a następnie upuść poza Menu skrótów.



Ikona funkcji zostanie usunięta z Menu skrótów.

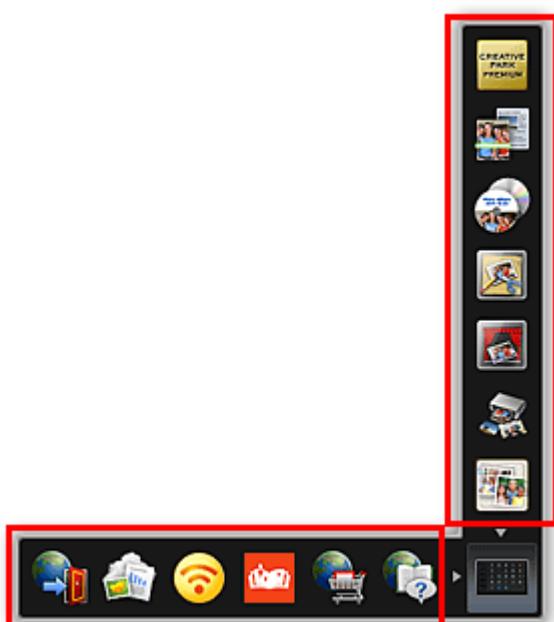
#### »»» Uwaga

- Możesz też usuwać ikonę, klikając ją prawym przyciskiem myszy, a następnie klikając polecenie **Usuń z menu skrótów (Delete from Shortcut Menu)** w wyświetlnym menu.  

- Ikony  (Otwórz menu główne) nie można usunąć.

#### Zmienianie ułożenia ikon funkcji

- Przeciągnij ikonę do Menu skrótów i upuść ją w wybranym miejscu.



Ikona funkcji zostanie przeniesiona w wybrane miejsce.

## Tematy pokrewne

- Menu skrótów
- Menu główne

## Rozwiązywanie problemów

### Drukarka/skaner nie pojawiają się w obszarze Wybierz model (Select Model)

Drukarki i skanery nie pojawiają się na liście **Wybierz model (Select Model)** w oknie dialogowym **Preferencje** w następujących przypadkach.

- Na Twoim komputerze nie został zainstalowany sterownik drukarki lub sterownik skanera kompatybilny z narzędziem Quick Menu.
- Instalacja sterownika drukarki lub sterownika skanera nie jest zakończona.

Upewnij się, że żaden z powyższych punktów nie ma zastosowania, a następnie ponownie wyświetl okno dialogowe **Preferencje**.

#### »»» Uwaga

- Szczegółowe informacje dotyczące instalacji sterownika drukarki lub sterownika skanera znajdują się w podręczniku drukarki lub skanera.
- Instalacja sterownika drukarki lub sterownika skanera mogła nie zostać zakończona w następujących przypadkach.
  - Nie podłączono drukarki/skanera do Twojego komputera podczas instalacji sterownika.
  - Drukarka/skaner były wyłączone podczas instalacji sterownika.

### Menu skrótów jest ukryte

W systemie Windows Vista, jeśli wyświetlany jest pasek boczny Windows, menu skrótów może być ukryte za paskiem bocznym Windows i dlatego nie można z niego korzystać przy użyciu myszy. W takim przypadku kliknij prawym przyciskiem myszy ikonę  (Quick Menu) w obszarze powiadomień na pulpicie, aby umieścić Menu skrótów na pierwszym planie.

Po przeniesieniu Menu skrótów na pierwszy plan warto przesunąć je w miejsce, które nie zachodzi na pasek boczny Windows.

### Ekran uwierzytelniania wyświetla się po wybraniu opcji Informacje o drukarce (Printer Information)

W momencie gdy po wybraniu opcji **Informacje o drukarce (Printer Information)** wyświetlony zostanie ekran uwierzytelniania, należy wprowadzić nazwę użytkownika i hasło. Szczegółowe informacje można znaleźć w części Hasło administratora.